

**HARTFORD MUNICIPAL EMPLOYEES RETIREMENT FUND
BENEFICIARY DESIGNATION FORM**

According to the terms of the pension plan in which you are participating, death benefits may be available for your named beneficiaries should you predecease them. In order to receive a death benefit from the Municipal Employees Retirement Fund (MERF), your beneficiaries must file an application for benefits as soon after your death as possible. The first step in the process is a notification, either written or through a telephone call, to the:

Pension Administration Unit
City of Hartford
550 Main Street
Hartford, CT 06103

Telephone: Within the Hartford calling area: 860-757-9125
 Outside of the Hartford calling area: 1-800-551-4279

Information on the benefits available for your survivors will be provided along with any applicable application forms once a death is reported.

Beneficiary Designation for Pension Survivor Benefits

Spouse and Civil Union Partner Benefits: Complete this section only if you are married or a partner in a Civil Union. Survivor benefits are available for eligible surviving spouses or Civil Union partners of all Police Officers, Firefighters and vested plan members

<u>Spouse Name</u>	<u>Social Security Number</u>	<u>Date of Birth</u>

Dependent Children Benefits: Complete this section only if you are a Police Officer or Firefighter and have dependent children. Survivor benefits are available for the dependent surviving children of Police Officers and Firefighters. Use a separate page if you need more room.

<u>Child Name</u>	<u>Address (if different from yours)</u>	<u>Date of Birth</u>

Please use a separate page if you need more room.

Print Your Name _____ EE ID# _____

Your Signature _____ Date _____

Witness _____ Date _____

Note: Your witness cannot be anyone whom you have designated as a beneficiary

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Beneficiary Designation for Pension Contributions

All plan members, regardless of marital status, should complete this section.

- ❑ If you die before you retire, and you do not have an eligible spouse, Civil Union partner or children according to the terms of the Plan, your named beneficiaries will receive the contributions in **your** account, plus interest, if applicable, upon filing an application for such contributions. In the event your named beneficiary is eligible for an immediate survivor benefit from the Plan, he or she will receive the survivor benefit in lieu of the contributions.

- ❑ If you die after you retire, and you do not have an eligible spouse, Civil Union partner or children according to the terms of the Plan, your named beneficiaries will receive the balance of any of **your** contributions, plus applicable interest, in your account less any retirement allowance paid to you.

I hereby designate the following individual(s) as beneficiary(ies) of my pension contributions, less any retirement allowance paid to me, in the event of my death:

Primary Beneficiary:

<u>Name</u>	<u>Address</u>	<u>Percentage</u>

Contingent Beneficiary: The contingent beneficiary(ies) will receive your contributions in the event the Primary Beneficiary(ies) predecease you.

<u>Name</u>	<u>Address</u>	<u>Percentage</u>

Please use a separate page if you need more room.

Print Your Name _____ EE ID# _____

Your Signature _____ Date _____

Witness _____ Date _____

Note: your witness cannot be anyone whom you have designated as a beneficiary

You are responsible for notifying the Pension Unit of any changes in your beneficiary designation.